



Terrace Public Library Association
Minutes
November 17, 2011 Board Meeting

Present: Douglas Sandwell, Lynne Christiansen, James Cordeiro, Judy Chrysler, Simon Thompson, David Try, Margo Schiller, Roger Leclerc, Jess Dafoe, Dianne Smith

Regrets: Allan Lanctot, Debbie Moore, Patti Chapman

Dianne, Vice-Chair, called the meeting to order.

1. Adoption of the agenda

Roger/Dave moved to adopt the agenda as amended.

Carried.

2. Adoption of the minutes of the previous meeting, October 20th, 2011

Simon/James moved to adopt the minutes as amended.

Carried.

3. Correspondence

- a) Letter to Kim Woodd, President of Terrace and District Arts Council from Patti Chapman, Chair
- b) Letter to Terrace Public Library from Human Resources and Skills Development Canada
- c) Letter to Mitchell Stevens, President of Nisga'a Lisims Government from Patti Chapman, Chair

4. Reports

Chair, Head Librarian and Youth Services Librarian provided written reports. Jess passed around the library's new Books for Babies bag which included a book, music CD, DVD and information on early literacy.

Treasurer's Report:

David/Roger moved to accept the October financial statements as presented.

Carried.

David/Simon moved to increase library overdue fines effective January 1, 2012 to the following:

Adult books, audio books and magazines	\$0.30/day to a maximum of \$5.00
Junior and YA books, audio books and magazines	\$0.20/day to a maximum of \$2.00
Adult CDs	\$0.50/day to a maximum of \$5.00
Junior and YA CDs	\$0.25/day to a maximum of \$5.00
Software	\$0.50/day to a maximum of \$3.00
DVDs	\$0.50/day to a maximum of \$5.00

Carried.

5. Committee Reports--

- a) Negotiating

David reported that there was nothing new to report.



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b) Finance

i. 2012 capital and operating budgets

The Committee prepared a draft 2012 budget for review.

David/Simon moved to accept the 2012 capital and operating budgets as tabled.

Carried.

ii. Presentation of budget to City Council in 2012

The presentation will likely be in February. If David is out of town, Patti has agreed to present on behalf of the library.

6. Old Business –

a) All Candidates Meeting

Simon posed a question at the meeting which sparked much discussion. Trustees thanked him for this.

7. New Business-

a) Library hours on December 24th and 31st

Margo queried about early closures on these days. Trustees agreed this was an operational issue not a board issue.

b) 2011 Annual Report

Margo asked for feedback on the presentation of the 2011 Annual Report. Trustees agreed that a low-cost report similar to 2010 would be appropriate.

c) Library Closures in 2012

David/Roger moved that the Terrace Public Library intends to curtail services for up to fourteen days in 2012 to offset a deficit budget due to 2011/2012 increases in staff wages.

Carried.

d) Nominating Committee update

Judy requested that Simon, Doug and David let her know if they intend not to run again for a position on the library board.

The meeting was adjourned.

The next Board Meeting is on Thursday, December 15th at **6:00pm at Harryanna's restaurant.**